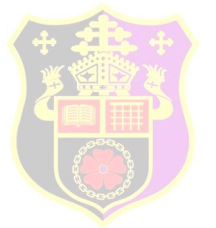
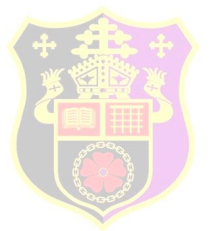

Key Information for Parents and Pupils

Full Reopening of school in September



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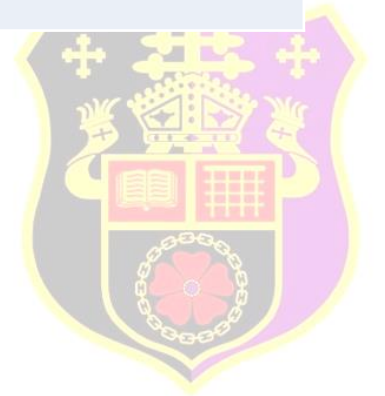
The guidance from Central Government is for **all** pupils to return in September 2020.



Summary of September Start

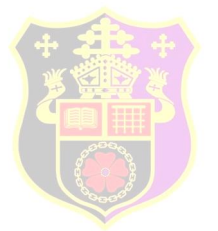
Tuesday 1 st September	Staff INSET day
Wednesday 2 nd September	Years 9, 10 and 11
Thursday 3 rd September	Years 7, 8 and P16
Friday	Full return for all

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Full Reopening in September

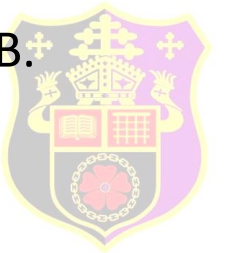
- Due to the DfE guidelines there are changes to how school will operate this September
- There are staggered starts and ends and also staggered breaks and lunches
- Pupils for the most part will be zoned into areas of the school and remain in the same classroom for their lessons.



Summary of the September Return Plan

- ❑ There are staggered start and end times to the day and also staggered breaks and lunches.
- ❑ Each year group will be zoned to an area of the school.
- ❑ The pupils will remain in one classroom for the majority of their lessons and teachers will move to the different rooms at changeover
- ❑ The proposed exceptions to this are:
 - Subjects that require specialist equipment: PE, Music, Art, Drama, Textiles, Food Technology, ICT
 - Year 10 and 11 option subjects
 - Some Year 10 and 11 setted subjects
 - Post 16
- ❑ The integrity of the full timetable will be kept so that pupils will receive the full education they would have expected prior to COVID-19
- ❑ As part of the catch up plan there is a period 6 for year 11 every Monday, Wednesday and Thursday
- ❑ Pupils will have two breaks. Break 1 = 20 minutes and Break 2 = 30 minutes (Lunch)
- ❑ There will be no TAG for the Autumn term. Instead school will close at 2.20 every Friday week B.

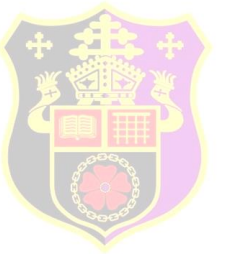
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Year 7

- Year 7 will have their school induction day on Thursday 3rd September between 8.30 and 15.10
- Year 7 should always arrive to school for 8.30 and enter and exit via the Orphanage Rd entrance
- They will always finish school at 15.10

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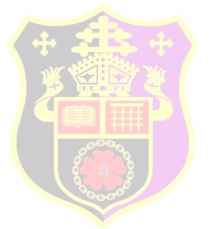


Year 7 Tutors and Form Rooms

7 Edmund	Miss L. Sumner	G11
7 Clitherow	Mrs S. Parry	G10
7 Alban	Mr J. Bishop	P6
7 Morse	Mrs D. Egan	G9
7 Plasden	Mr T. Burns	G7
7 Ignatius	Mr K. Houston	G6
7 Owen	Miss A. Maclellan	G8
7 Newman	Mrs B. Chesters + Miss L Fisher	G5

Head of Year - Mrs E. Taintey

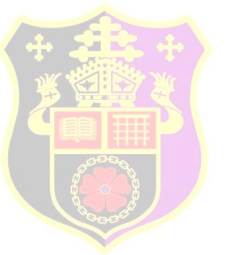
SLT Link - Mrs A Warom



Year 8

- Year 8 will have their school induction day on Thursday 3rd September between 8.30 and 15.10
- Year 8 should always arrive to school for 8.30 and enter and exit via the Holly Lane entrance
- They will always finish school at 15.10

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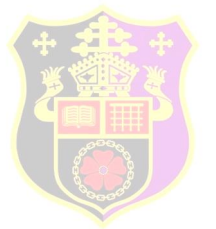


Year 8 Tutors and Form Rooms

8 Edmund	Mrs V. Wright	118
8 Clitherow	Mrs R. Hannan	G13
8 Alban	Miss G. Davenport	G14
8 Morse	Mrs N. Lewis	115
8 Plasden	Mrs S. Mulgrew + (Mrs M. Smith)	109a
8 Ignatius	Mrs L. Logan	119
8 Owen	Miss P. Stanziola	116
8 Newman	Miss L. Bowater	112

Head of Year - Mrs Adams and Mrs Porter

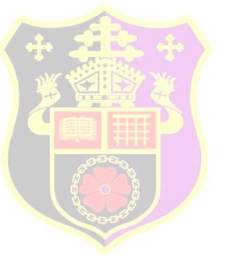
SLT Link - Mr J. Griffiths



Year 9

- Year 9 will have their school induction day on Wednesday 2nd September between 9.00 and 15.30
- They will next be in school on Friday 4th September
- Year 9 should always arrive to school for 9.00 and enter and exit via the Orphanage Rd entrance
- They will always finish school at 15.30 and exit via Orphanage Rd

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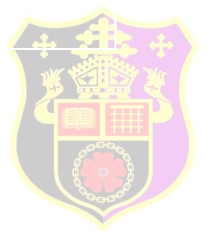


Year 9 Tutors and Form Rooms

9 Clitherow	Mr J. Lowe	101
9 Alban	Mr J. Maund	102
9 Morse	Mrs H. Garewal	111
9 Plasden	Miss C. Roache	G12
9 Ignatius	Miss J. Tay	113
9 Owen	Miss C. Johns-Gardner	110
9 Newman	Mrs D. McNicholas + Miss C Williams	105

Head of Year: Mr M Jilali

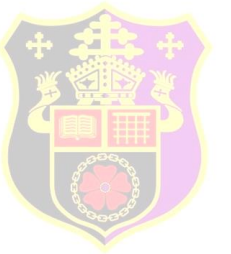
SLT Link: Mrs J. Quoroll



Year 10

- Year 10 will have their school induction day on Wednesday 2nd September between 9.00 and 15.30
- They will next be in school on Friday 4th September
- Year 10 should always arrive to school for 9.00 and enter via the Holly Lane entrance
- They will finish school at 15.30 and leave via the Holly Lane entrance

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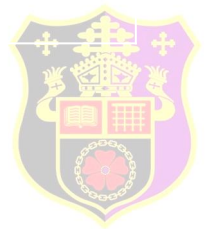


Year 10 Tutors and Form Rooms

10 Clitherow	Miss K. Wheeler	T9
10 Alban	Mrs A. Miglinczy	T10
10 Morse	Mrs K. Clements	201
10 Plasden	Miss A. Barber	203
10 Ignatius	Mr B. Horton	202
10 Owen	Mr A. Burgess	204
10 Newman	Miss A. Malcolm	208

Head of Year: Mrs T. Smith

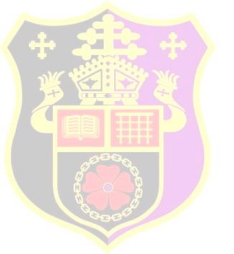
SLT Link: Mr T. Oxley



Year 11

- Year 11 will have their school induction day on Wednesday 2nd September between 9.15 and 15.20
- They will next be in school on Friday 4th September
- Year 11 should always arrive to school for 9.15 and enter via the Holly Lane entrance

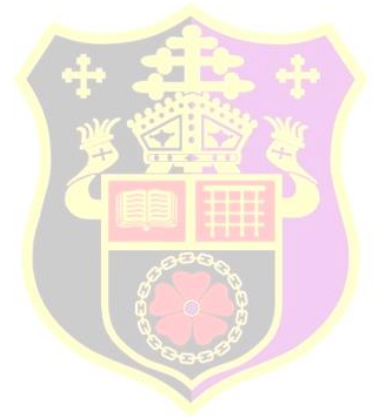
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Year 11 Catch Up Lessons

- In order to support with catch up and prepare for the GCSE examinations all of year 11 will have an additional period 6 lesson every Monday, Wednesday and Thursday
- On these days they will finish at 16.20
- On Tuesdays and Friday week A they will finish at 15.20

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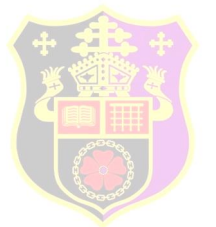


Year 11 Tutors and Form Rooms

11 Edmund	Mr A. McGee	T11
11 Clitherow	Mr A. Darby	T8
11 Alban	Miss S. McIntosh	T12
11 Morse	Mr C. Bates	T4
11 Plasden	Mr S. Hall	G4
11 Ignatius	Mr K. Fung	T2
11 Owen	Mr B. Dala	T1
11 Newman	Mr J. Tang	T3

Head of Year: Mr R Morris

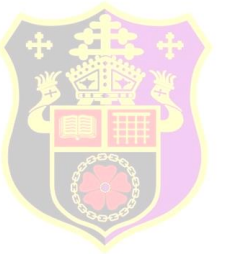
SLT Link: Mr J. Hussey



Post 16

- Post 16 will have their school induction day on Thursday 3rd September between 8.30 and 15.20
- Post 16 should always arrive to school for 8.30 and enter via the Holly Lane entrance
- They will finish school at 15.20

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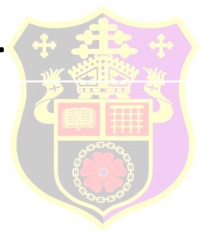


Sixth Form Tutors and Form Rooms

13 Clitherow	Mr S. Billington	G3
13 Alban	Mrs L. Jones	107
13 Morse	Mrs L. Roden	108
13 Plasden	Mrs R. Jacobs	109
12 Ignatius	Miss J. Meisuria	G2
12 Owen	Miss F. Toland	207
12 Newman	Mr M. Harris	106
12 Edmund	Mr P. Lees	G1

Director of Sixth Form: Mrs S. Griffiths

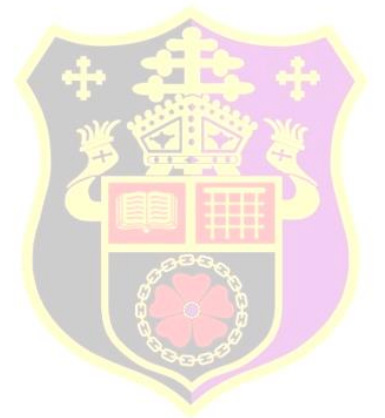
SLT Link: Mrs J. Quoroll



Year 11 Catch Up Lessons

- In order to support with catch up and prepare for the GCSE examinations all of year 11 will have an additional period 6 lesson every Monday, Wednesday and Thursday
- On these days they will finish at 16.20
- Catch up lessons will begin on Monday 7th September

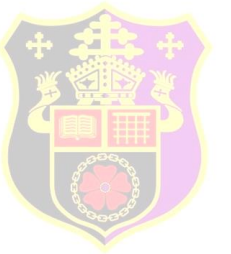
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COVID-19 Symptoms

- If your child displays any of the following symptoms you must keep them at home
 - A new dry continuous cough
 - A high temperature of 37.8 degrees or above
 - A loss of smell or taste
- You should get them tested and self isolate unless the test result is negative. (We will require evidence of this test result)
- You can book a test here: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

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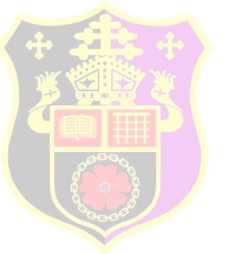
Face Coverings

Face coverings are required **at all times** on public transport. They must also be removed safely.

Face coverings **must be removed** when students arrive at school. Pupils should not touch the front of their face covering during use or when removing the face covering.

Pupils must dispose of temporary face coverings in the red bins provided or place reusable face coverings in a plastic bag they can take home with them. Pupils should then wash their hands.

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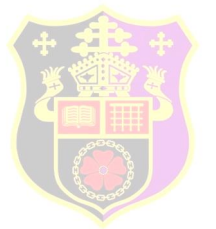


Up to date contact details

If you change your contact details (address, mobile phone number or email address) you must let the school know immediately. Parents must ensure that the school constantly has two up to date contact telephone numbers.



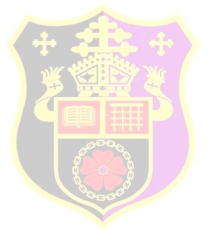
IMPORTANT



School Information

IMPORTANT

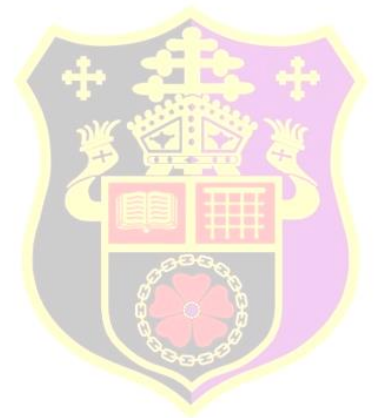
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For the Autumn term only every Friday week
B school will finish at 2.30 for all pupils

There will be no TAG until the Spring term.

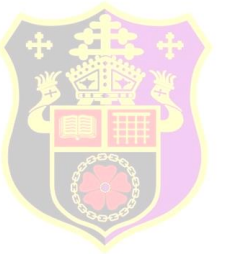
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Hygiene

- Please send your child to school with their own bottle of hand sanitizer
- Pupils will be required to wash or sanitise hands regularly whilst at school
- Pupil should bring in their own filled water bottles

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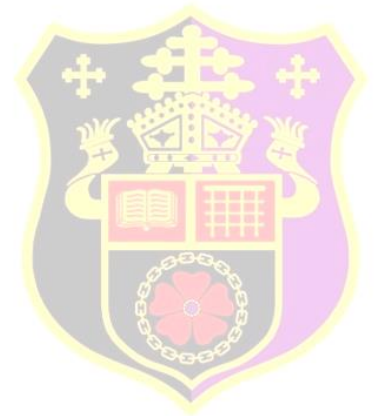


Parentmail

Please can **all** parents download the parentmail app onto their phones as this is our primary method of communication. Please refer to the letter included in your pack.



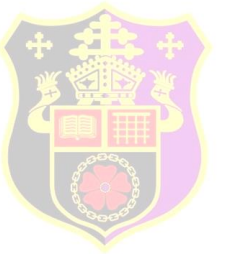
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Behaviour Policy

- The behaviour policy is located on the school website
- Detentions will continue to run for the usual 30/60/90 minute periods.
- The times will differ depending on the year group and their end time
- An addendum to the policy states that any behaviour that risks the safety of others due to COVID-19 will be dealt with very seriously and may lead to exclusion. This can be found here:
- <https://www.stedcamp.bham.sch.uk/853/policies>

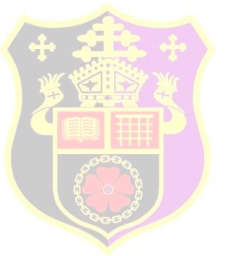
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Getting to School

- Where possible pupils should avoid public transport and walk or cycle to school
- If you are dropping off your child please note that you will not be able to drive on to the school site. This is to ensure the safety of our students.

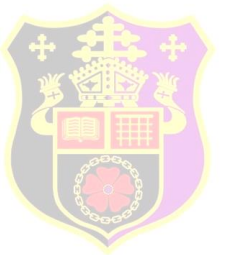
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Pupil Attendance

- September is a full return for all pupils and all pupils are expected back as normal (according to their altered timetables)
- Normal attendance procedures reapply for all pupils from September.

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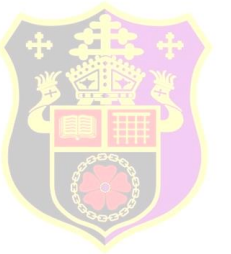


Questions for Us

- If you have any questions for us, please use the enquiry email address and we will get back to you as soon as possible.

enquiry@stedcamp.bham.sch.uk

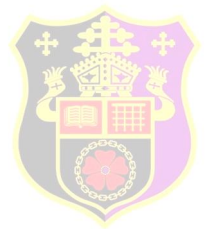
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-
-
- You must ensure that your child brings their full pencil case of equipment every day. (including calculator)
 - Due to public health requirements we are not able to provide pupils with pens, pencils, calculators etc



IMPORTANT



Equipment

School Bag

Pupils must bring a school bag to school every day. The bag should be plain and large enough to hold A4 exercise books. Pupils must have an English dictionary in their bag.

Pencil Case

Pupils must have a well-stocked pencil case with them every day. Items required are:

- At least 2 black pens
- Glue stick
- 3 pencils, rubber and sharpener
- 2 green pen for reviewing your work
- A 30 cm ruler
- Maths Set including a protractor
- Coloured pencils
- 3 Highlighters (mixed colours)



Calculator

Pupils must bring a **scientific calculator** to every Maths lesson. These can be purchased from the Maths Office for £5.

Hand Sanitizer

Please ensure that your son/daughter brings their own bottle of hand sanitizer and each day.

School Uniform

Blazer

Plain black blazer. The school badge must be sewn onto the front pocket. School badges are available from school only.

Shirt

White shirt with collar and buttons to the neck. The shirt must be long enough to be tucked into skirt or trousers.

Tie

Years 7 -10 – Red tie Year 11 – Black tie with red stripes. (For years 9 to 11 these will be provided by school)

Trousers and Socks

Plain black smart school trousers worn with black socks. Skin-tight or fashion trousers are not permitted. Trousers must not be tight around the ankle.

School Uniform

Skirt and Tights

Plain black traditional stitch-down pleated skirt. Must be worn with black tights. Stretchy fabrics are not permitted. Skirts are not to be worn with socks.

Jumper

Jumpers are optional. If pupils choose to wear a jumper it must be a plain black woollen V-neck. Sweatshirt fabric is not permitted.

Shoes

Plain black, traditional school shoes that can be polished and offer good support. Boots and shoes that look like trainers or pumps are not permitted. Air Force trainers are not permitted.

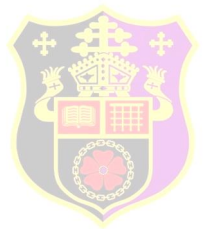
Coat

Plain, dark coloured coat. Jackets and fashion coats are not permitted.

Uniform

Normal uniform standards apply.

Pupils are expected to be in full and proper uniform every day



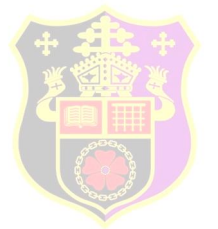
Hair

Hair colouring must be natural shades only.

Coloured or patterned extensions are not permitted.

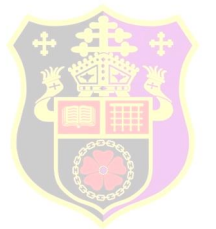
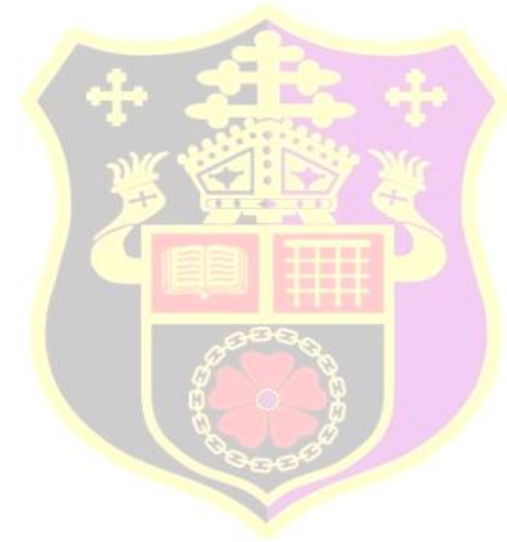
Adding coloured thread to braids is not permitted.

Any items used to tie hair back must be plain black.



Purchasing School Badge

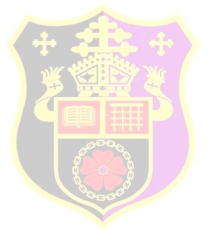
The school badge can be purchased from the school office for **£5.50**.



Ties

New ties for years 9, 10 and 11 will be issued on the first day back in September so parents of these year groups do not need to purchase a tie.

Year 8 will already have the red tie and so will not be given a new one.



Update on PE KIT for pupils in year 7-11 who need to buy items of PE kit.

Every student will require a PE kit for use within PE lessons, the kit is exclusive and can be purchased directly from Lisssport.

You can access our school shop directly at:

<https://www.lisssport.co.uk/sec>

The PE Kit consist of:

- Red Adidas polo
- Black Adidas Football shirt
- Black Adidas socks
- Black Adidas shorts

The shirts will also have surnames printed on their backs. In addition to this, Y7 pupils will require a swimming kit (dark in colour and a towel), trainers (non-marking sole) and where possible football boots.

When ordering PE, please opt for home delivery to ensure it is here for September.

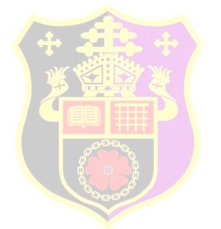


Safeguarding Contact



We acknowledge that students have had very different experiences of lockdown time.

Please be assured that our Safeguarding and Pastoral Team are here and will support students on their return.

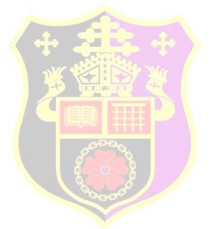


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Retrieval Practice Red Folders

You do not need to return to school with your red retrieval practice folder as you will be issued with a new one.

Keep your old one safe at home for future revision.

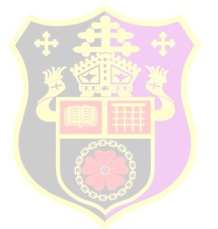


Work over the Summer

If you would like to continue to complete work over the summer then we would highly recommend the resources from **Oak Academy**. You might like to consider exploring the work for the year group you are moving into.

<https://www.thenational.academy/>

Year 10, Year 11 and Year 12 will be required to complete their **Bridging Work** which is designed to support their transition to their next year of GCSE and A Level.

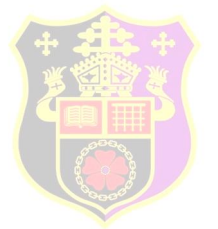


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Medical Information

All pupils who need to use inhalers must ensure that when you return in September, you have your inhaler on you at all times and you bring a spare one to be held with Student Services clearly labelled with your name.

If you have an allergy that requires an EpiPen or other medication can you ensure you carry your personal EpiPen on you and you bring a spare one in to be held by Student Services and bring in any other appropriate medication for your allergies both clearly labelled with your name.

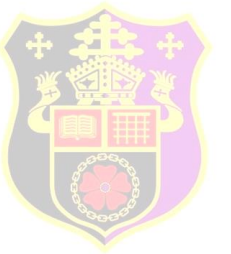


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Breakfast Club

- Unfortunately we will need to suspend breakfast club until further notice due to the staggered starts to the day.
- There will be an additional food outlet on the playground and possibly a vending machine.

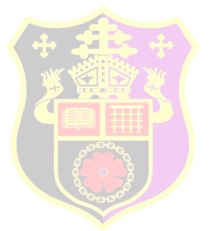
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Lunch

Where possible, we encourage students to bring a packed lunch during the first term. However, we appreciate that this is not always possible.

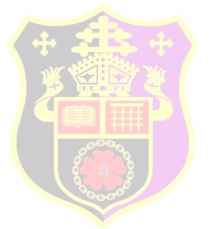
Free School Meals will, of course, still be provided.



Parent Pay

It is recommended that you preload your child's Parent Pay account with sufficient funds for lunch and break.

This will make lunch times much easier. Further details of how to preload payment has been included in the pack posted home.



Free School Meals

Your child may be able to get free school meals if you get any of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Please email office@stedcamp.bham.sch.uk with a contact number, stating that you would like to apply for Free School Meals. We will be touch with you to complete the online form.

